



PERTUBUHAN JURUUKUR DIRAJA MALAYSIA

ROYAL INSTITUTION OF SURVEYORS MALAYSIA (JOHOR BRANCH)

Session 2019/2020

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Date: 15th June 2020

To All Fellows/Members/Graduates/Probationers/Student Members

NOTICE OF THE ANNUAL GENERAL MEETING 2019/2020 FOR THE ROYAL INSTITUTION OF SURVEYORS MALAYSIA (JOHOR BRANCH)

Royal Institution of Surveyors Malaysia, Johor branch would like to inform that following the Government's Movement Control Order due to COVID -19 Pandemic, the Registrar of Societies (ROS) has issued a Memo prohibiting all activities including Annual General Meetings (AGM) until 30th June 2020. Notwithstanding the recent re-opening of certain business activities, the ROS has further clarified on the 6th June 2020 that association conferences, gatherings, AGM and generally any activity involving gathering of many people are still NOT permitted. However, online AGM is allowed and only members not more than TWENTY (20) including the committee members are allowed to gather in the physical venue of the AGM with strict social distancing practice and following other SOPs issued by KKM.

2. Hence, in accordance with Article 34 of the Constitution of the Royal Institution of Surveyors Malaysia (RISM), Johor branch notice is hereby given for the Annual General Meeting to be held as follows:

Date : 17th July 2020 (Friday)
Time : 3.00 p.m. - 5.30 p.m.
Venue: Capri Hotel, Johor Bahru (20 pax only)

3. To join the virtual/online AGM, please Pre-register your attendance at this Google Form link before or by 14th July 2020. The link is as follows:

<https://forms.gle/LynteADD5KhRt8JX6>

4. Proposed Agenda of Annual General Meeting:

1. Opening address by the Chairman, RISM Johor branch.
2. Confirmation of the Minutes of the 2018/2019 Annual General Meeting.
3. To deliberate on matters arising from the Minutes of the 2018/2019.
4. To receive and adopt the Annual Report for the 2019/2020 Session.
5. To consider and approve the Annual Account for the year ending December 31, 2019 and Treasurer's Report.
6. Appointment of Internal and External Auditors
7. To consider Any Other Matters of which **THREE** Days Prior Notice had been given to the Hon. Secretary.
8. Introduction of the Incoming Chairman and Committee members for the 2020/2021 Session
9. Address by the Chairman of RISM Johor Branch Session 2020/2021.

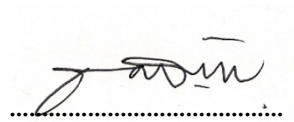
5. A copy of the Minutes of the 2018/2019 Annual General Meeting, RISM Johor Annual Report for session 2019/2020 and RISM Johor Financial Statements and report is appended.

Should members wish to bring up any matters for discussion during AGM or nominate members for positions in the committee, notice should be given to the Hon. Secretary, Royal Institution of Surveyors Malaysia (Johor Branch) not later than three (3) days before the AGM via via the following google form links;

- i) Nominations form: <https://forms.gle/SfMqC2YJiGGxb16J7>
- ii) Issues and proposals form: <https://forms.gle/FEHPhKFmoXuye6jJ9>

Your attention and punctuality are highly appreciated. Thank you.

Yours sincerely,
THE ROYAL INSTITUTION OF SURVEYORS MALAYSIA
(JOHOR BRANCH)



.....
(Sr Dr. Fara Diva Mustapa)
Hon. Secretary
Session 2019/2020

ROYAL INSTITUTION OF SURVEYORS MALAYSIA (JOHOR BRANCH)

NOMINATION FORM FOR ELECTION OF OFFICE BEARERS FOR 2020/2021 SESSION

To : The Secretary
Royal Institution of Surveyors Malaysia (Johor Branch)
c/o Jurukur Kamarul Ariffin, No. 129, Jalan Rawa,
Taman Perling, 81200 Johor Bahru, Johor.
Johor Darul Takzim.
Tel : 07-241 6521/2
Fax : 07-241 6523
Email: rism.johor@rism.org.my

We wish to nominate the followings to serve as office bearers for the 2019/2020 session.

POST		NAME	SIGNATURE OF NOMINEE
Chairman			
Vice Chairman			
Secretary			
Treasurer			
Committee Members*	1.	GLS	
	2.	GLS	
	3.	QS	
	4.	QS	
	5.	PS	
	6.	PS	
	7.		

.....
Name of Proposer

.....
Name of Seconder

.....
Signature

.....
Signature

Only Fellows and Members are eligible for nomination and to propose or second a nomination.

*For the 7 committee members, 2 each are to be elected from the GLS, QS and PS and the 7th member from the overall least represented of the three sections.

You can also use this link, <https://forms.gle/oHB3nKWjiHRNGMZo8> to fill in via google form.

ISSUES AND PROPOSALS FORM

Date :

To : The Secretary
Royal Institution of Surveyors Malaysia (Johor Branch)
c/o Jurukur Kamarul Ariffin, No. 129, Jalan Rawa,
Taman Perling, 81200 Johor Bahru, Johor.
Johor Darul Takzim.
Tel : 07-241 6521/2
Fax : 07-241 6523
Email: rism.johor@rism.org.my
Attn : Sr Dr. Fara Diva Mustapa

Dear Madam,

ISSUES AND PROPOSALS

1.

2.

3.

4.

Yours sincerely,

.....
(Name : _____)

Note : Kindly return this form before or by 14th July 2020.

You can also use this link, <https://forms.gle/FEHPhKFmoXuye6jJ9> to fill in via google form.



MINUTES OF THE 29th ANNUAL GENERAL MEETING 2018/2019

1.0 THE MEETING

The RISM (Johor Branch) Annual General Meeting for the session 2018/2019 was held as follows:

Date : 29th March 2019 (Friday)
Time : 3.00 p.m. – 5.10 p.m.
Venue : Diamond 3, Level 10, Holiday Villa Hotel, Johor Bahru, Johor

2.0 THE BRANCH COMMITTEE

The office bearers for the 2018/2019 were as follows:

Chairman : Sr Wong Yeak Kuan (GLS)
Vice Chairman : Sr Dr Kamalahasan a/l Achu (PS)
Hon Secretary : Sr Tang Shin Wee (PS)
Treasurer : Sr Liew Sheu Ling (QS)
Committee Members : Sr Dr Fara Diva Mustapa (QS)
Sr Dr Zakaria Mohd Yusof (QS)
Sr Kamarul Ariffin bin Kamaruzaman (GLS)
Sr Khaidzir A Rasip (PS)*
Sr Dr Janice Lee Yim Mei (PS)
Sr Ezam Ariffin (GLS)
Sr Dr Tan Liat Choon (GLS)

Imm. Past Chairman : Sr Dr Ngoh Wei Ching (QS)

Internal Auditors : Sr Tan Pei Ling (QS)
Sr Lau Boon Chong (QS)

External Auditor : Messrs Ing Wang & Co

**Sr Eugene Then replaced Sr Khaidzir A Rasip who resigned from the post.*

APPOINTMENT OF SUB-COMMITTEES

The sub-committees formed and their representatives for the 2018/2019 session are:-

Sports and Social	a. Sr Ezam Ariffin (GLS) b. Sr Dr Fara Diva Mustapa (QS)
CPD Programmes	a. Sr Liew Siew Ling (QS) b. Sr Wong Yeak Kuan (GLS) c. Sr Tang Shin Wee (PS)
Young Achievers Award	a. Sr Dr Tan Liat Choon (GLS) b. Sr Dr Zakaria (UTM) c. Sr Khaidzir A Rasip (PS)
Building Maintenance	a. Sr Dr Zakaria (UTM)
Technical Visit	a. Sr Dr Janice Lee (PS) b. Sr Hj Kamarul Ariffin Kamaruzaman (GLS)
Surveyors' Social Responsibility	a. Sr Khaidzir A Rasip (PS) b. Sr Dr Ngoh Wei Ching (QS)
Young Surveyors	a. Sr Tang Shin Wee (PS) b. Sr Dr Ngoh Wei Ching (QS)
Annual Dinner	a. Sr Dr Kamalahansan a/l Achu (PS) b. Sr Wong Yeak Kuan (GLS)

Committee meetings for the 2018/2019 session (until 7th committee meeting) are as follows:

Meeting No.	Date	Attendance
1	16 th July 2018	12/12
2	6 th August 2018	11/12
3	3 rd September 2018	7/12
4	8 th October 2018	8/12
5	17 th December 2018	10/12
6	14 th January 2019	8/12
7	19 th February 2019	9/12

The meeting attendances among the committee members until the 7th meeting are as follows:

Committee Member	Attendance
Sr Wong Yeak Kuan	7/7
Sr Dr Kamalahasan a/l Achu	7/7
Sr Tang Shin Wee	6/7
Sr Liew Sheu Ling	6/7
Sr Kamarul Ariffin Kamaruzaman	5/7
Sr Khaidzir A. Rasip	2/7
Sr Dr Janice Lee Yim Mei	4/7
Sr Dr. Tan Liat Choon	7/7
Sr Dr Fara Diva Mustafa	6/7
Sr Ezam Ariffin	6/7
Sr Dr Zakaria Mohd Yusof	3/7
Sr Dr Ngoh Wei Ching	7/7
Sr Eugene Then	3/7

3.0 ATTENDANCE

The meeting was attended by 54 members of the RISM (Johor Branch) as listed in Appendix A.

4.0 CONFIRMATION OF MINUTES OF THE RISM (JOHOR BRANCH) ANNUAL GENERAL MEETING 2017/2018

The Chairman thanked all RISM (Johor Branch) members for attending the AGM. The minutes of the RISM (Johor Branch) Annual General Meeting 2017/18 was tabled by the Chairman and the motion to have it confirmed was proposed by Sr S. Vadeloo and seconded by Sr Mahayuddin Makmin.

5.0 MATTERS ARISING FROM THE RISM (JOHOR BRANCH) ANNUAL GENERAL MEETING 2017/2018

- 5.1 Sr Wong informed to the floor that Larkin Premises has been rented out to a tenant with the assistance from Sr Yong See Lai. The premises is rented at RM1,400 per month for one year period.
- 5.2 Sr Sivadas queried on the participation of RISM Johor on the Johor Policy workshop recently organized by Johor PTG. Sr Wong replied that RISM Johor was not attended to the workshop as we were not invited as one of their official panelist. Furthermore, the registration fees were high which cost about RM2,000 to RM3,000 per pax.

- 5.3 Sr Wong has raised the welfare awareness of orang asli in the community. She has urged to all parties to make use of the profit made from events and show a helping hand especially to those unfortunate community and conduct more charity events as a form of return to the community in the future.
- 5.4 Sr Talhar has raised the importance of surveying industry where we shall emphasize our role. It is necessary to form a specific sub-committee to keep in pace with the state government policy as well as the planning matters as we are the right profession to safeguard the policies in the correct path.
- 5.5 Sr Chia Cheng Bin queried on the expenditure of RM3,600 in the audited financial report. Sr Wong replied that it was an expense used for RISM Senior Members' Experience Sharing and Member Gathering Day. It was also a form of replacement for not conducting the Annual Dinner over the past two years.
- 5.6 Sr Chia Cheng Bin has raised his concern on the profit accumulated on the account. Sr Wong replied that the fund shall be made use to have more programs to benefit the members. Sr Chia appreciated that RISM Johor is well-managed as compared to many years back, the turnout for AGM was less than ten persons.
- 5.7 Sr Sivadas congratulated the committee members for successfully organizing more activities as compared to last year. He suggested a proposal to fix a 10% of profit earned from events to be contributed directly to the orang asli community. The events cover CPD programs, staff training which can be held on a periodical basis.
- 5.8 Sr Fikri suggested as we are in close proximity with neighboring country, Singapore. We could focus on how they manage their buildings and assist B40 in their country. Sr Wong replied that we had continuously collaborated with SiSV to have more technical visits on any relevant issues.
- 5.9 Dr Kamal had replied to Sr Sivadas on the CPD program which had taken consideration of venue, speaker fees, student discount, staff and members discount & etc.
- 5.10 Sr Terrance has raised the issue of peer segregation on accounting and auditing procedures in practice. Sr Wong replied that as RISM's account is relatively small and on a straight-forward basis, it would be convenient to remain with the current practice as it used to be.
- 5.11 Sr Sivadas has suggested a review on committee appointments/ 3 days prior to the nomination deadline.
- 5.12 Dr Ngoh has raised the concern on the recent golf inter-professional tournament organized by IEM at Horizon Hills. He encouraged more participation from members in the future.
- 5.13 Sr Wong urged the graduate member to upgrade their membership to ordinary member. Sr Sivadas suggested to reduce the subscription fees to a minimum of RM10 or RM0.
- 5.14 Sr Chia urged to have more technical visits locally e.g. National Park & etc.
- 5.15 Sr Terrace urged to have more technical visits on four divisions on a quarterly basis. Dr Kamal replied that it depends on venue, time, organizer & etc.
- 5.16 Sr Steven suggested to have technical visits to the northern border of Malaysia, while Dr Kamal replied and welcomed more suggestions and support in the near future.

6.0 ANNUAL REPORT FOR THE YEAR 2018/2019

The Honorary Secretary presented the RISM (Johor Branch) Annual Report for the 2018/19 session.

6.1 BRANCH MEMBERSHIP

As at March 2019, the number of members listed under Johor Branch are 891 members. The breakdown of the Johor Branch membership according to the different divisions and classes are as follows:

	QS	PS	GLS	BS	Total
FELLOW	11	12	11	0	34
MEMBER	70	136	112	3	321
GRADUATE	101	16	28	5	150
PROBATIONER	10	12	0	0	22
STUDENT	107	123	74	60	364
TOTAL	299	299	225	68	891

6.2 RISM JOHOR BRANCH ACTIVITIES FOR SESSION 2018/2019

CPD Programs	<p>CPD Program on Building Information Modelling (BIM)</p> <p>A total of 50 participants took part in the BIM CPD program entitled held at Holiday Villa Hotel JB on 06/7/2018. The invited speakers were Mr Eugene from Surbana Jurong and Assoc. Prof. Dr Kherun from UTM. Two (2) CPD points obtained from BQSM.</p> <p>Total of RM5,910.20 surplus made from the event, and part of the profit will be donated for a charity/CSR of Orang Asli as agreed by committee members.</p>
Annual Dinner 2018	<p>RISM Johor Annual Dinner 2018 was held successfully at Berjaya Waterfront Hotel on 3rd December 2018.</p> <p>The Guest of Honour was Chairman of Housing and Rural Development Committee, Johor State Executive Council, YBhg Haji Sr Dzulkefly Bin Ahmad and VVIP was RISM President Session 2018/2019 Tuan Haji Sr Mohammad Azmi Mohd Zin.</p> <p>Total of 65 tables housed in overall, 60 purchased tables have been fully paid by members and associates. The main (platinum) sponsor was M/s Teras Eco Group of Companies. A total of RM1050.00 were given out as Academic Excellence Award to children of members who excelled in UPSR, PMR and SPM. Total of RM14,270.73 surplus was recorded for the event.</p>
Young Achievers Award 2017	<p>Regional YAA of Johor Branch was successfully held on 10/3/2018 at University of Reading Malaysia campus, Educity. Total of 105 students from 18 schools have participated the competition. 5 schools made it to the final round with 10 minutes presentation on one of the division topics.</p> <p>The winners were SMK Convent (1st place), SMK Sultan Ismail (2nd Place) and English College (3rd Place). The winners took home cash prize RM1000 (1st Place), RM600 (2nd Place), RM300 (3rd Place), and RM150 (4th and 5th Place) respectively together with medals and certificates.</p>

6.2 RISM JOHOR BRANCH ACTIVITIES FOR SESSION 2018/2019

Surveyor's Social Responsibility	<p>RISM & JMBA Career Talk at Pei Chun High School, Pontian</p> <p>Sr Dr Ngoh Wei Ching (QS), Sr Dr. Tan Liat Choon (GLS) and Sr Tang Shin Wee (PS) represented RISM Johor Branch to deliver career talk at Pei Chun High School on 5th June 2018 with 80 students participated.</p>
	<p>RISM & JMBA Career Talk at Chinese High School, Batu Pahat</p> <p>Sr Dr Ngoh Wei Ching (QS), Sr Dr. Tan Liat Choon (GLS) and Sr Sim Kian Siong (PS) represented RISM Johor Branch to deliver career talk at Chinese High School on 5th November 2018 with 400 students participated.</p>
Junior Surveyors	<p>Career Talks on GLS, QS & PS</p> <p>The career talk was held on 14th October 2018 at UTM campus for UTM & UTHM first year students where UoRM was unable to participate. Total of 140 students have participated the program. The speakers were Sr Ezam (GLS), Sr Dr Ngoh (QS) and Sr Nagashanthini (PS).</p> <p>Dean of Faculty of FABU, Prof. Dr. Mohd Hamdan bin Haji Ahmad welcomed RISM Johor Branch to deliver professional talk in GLS, QS and PS. RISM Johor Branch supported the full cost (RM1,120.10) of the event as an initiative to support especially the young members of the institution.</p>
	<p>GLS Talk to UTM 1st year students</p> <p>Sr Wong and Sr Ezam gave a career talk to first year land surveying students from FGHT, UTM on 27th September 2018 which held at Hutan Bandar Johor Bahru, Johor.</p>
Sport & Social Activities	<p>Gunung Pulai Jungle Trekking</p> <p>The jungle trekking to Gunung Pulai was successfully conducted on 1st May 2018. Total of 10 RISM Johor Branch members have joined the program. No cost incurred for this event.</p>
	<p>RISM FUTSAL CUP 2018</p> <p>The Annual RISM Futsal Cup was organised on 20th October 2018 at Daiman Sri Skudai Sport Center. A total of 16 teams including one team from UTHM and two teams from University of Reading Malaysia participated in the event.</p> <p>Team Geomix (GLS) from Faculty of Geoinformation and Real Estate (FGHT) won the competition. The expenditure was RM2,888/- inclusive of medals and cash prizes for winners.</p>
	<p>Invitation to 13rd Inter-Professional Golf Tournament from IEM</p> <p>Institution of Engineers Malaysia (Southern Chapter) hosted the 13rd Inter-Professional Golf Tournament Johor on 29/11/2018 at Horizon Hills Golf & Country Club JB. RISM Johor Branch participated as one of the professional bodies with contribution RM1000 to the event.</p>

6.2 RISM JOHOR BRANCH ACTIVITIES FOR SESSION 2018/2019

CSR & Social Activities	<p>Charity/CSR to Orang Asli at Kampung Kuala Masai</p> <p>A charity event to Orang Asli was held at Kampung Kuala Masai on 23/2/2019. Daily grocery items bought and contributed to the community with total spend of RM4,375.55. RISM Johor Branch fully subsidized the cost of this event.</p>
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Authorities Engagement	<p>Courtesy Visits to Johor State Executive Council Members (EXCO)</p> <p>Courtesy visits to Johor EXCO members, YB Haji Mazlan Bujang and YB Haji Dzulkifly Ahmad were conducted on 19th July 2018 at their respective offices in Kota Iskandar, Johor. Discussion on various issues involving the industry developments, economics and policies in the State of Johor.</p>
	<p>Property Valuation Dialogue & Coordination Meeting with PEPS, JPPH and Local Councils</p> <p>A coordination meeting & dialogue between private & public valuers has initiated by PEPS & JPPH/Local Council (MBJB, MBIP & MPPG) on 9th October 2018, 2.30pm in MBBJ. RISM Johor Branch been invited as professional body to be part of the Proposed Valuation Committee involving private & public sector. The meeting was chaired by Sr Talhar.</p>
	<p>Johor State New Affordable Housing Policy Workshop</p> <p>RISM Johor Branch was attended 1st & 2nd Workshops for the policy making of New Johor State Affordable Housing Scheme on 27/8/2018 & 18/12/2018 respectively, conducted & chaired by Exco of Housing and Rural Development Johor YB Sr Tuan Haji Dzulkifly Ahmad.</p>
	<p>The Iskandar Malaysia Accolades 2018/2019 Award Committees Meeting</p> <p>Iskandar Regional Development Authority has invited RISM Johor Branch become member of Award Committee for "The Iskandar Malaysia Accolades (TIMA) 2018/2019". First Award Committee Meeting was held on 12/11/2018 in IRDA office, at Danga Bay JB. RISM committees represented by Sr Wong & Sr Dr Janice.</p>
	<p>COBs Dialogue on Strata Management Act</p> <p>An informal dialogue was conducted on 27/12/2018 at Jotic Building, Johor Bahru. Commissioners of Building (COB) representatives from three (3) local authorities namely MBBJ, MBIP & MPKu, were attended together with about 10 practitioners mainly from PS division.</p>

7.0 FINANCIAL REPORT 2017

Financial Statement of account for the fiscal year ending 31 December 2017 was presented by the Treasurer. The accumulated funds were RM496,865 and surplus for the year RM29,074. The income and/or expenditure incurred for each event organized by RISM-Johor Branch is also tabled. The motion to accept the financial report was proposed by Sr Sivadas and seconded by Sr Annie Chan.

8.0 OTHER MATTERS

Nil

9.0 COMMITTEE MEMBERS FOR 2019/2020 SESSION

The outgoing committee proposed a new line-up of committee members since there was no nominations received from members before the AGM. The new line-up as listed below was unanimously supported by members who attended the AGM on the day. Therefore, the Chairman for 2018/2019 session introduced the incoming Chairman for 2019/2020 who then proceeded to introduce his new committee members. The following is the list of the branch committee members elected for the 2019/2020 session:

Chairman	:	Sr Dr Kamalahasan a/l Achu (PS)
Vice Chairman	:	Sr Kamarul Ariffin bin Kamaruzaman (GLS)
Hon Secretary	:	Sr Dr Fara Diva Mustafa (QS)
Treasurer	:	Sr Dr Tan Liat Choon (GLS)
Committee Members	:	Sr Ezam Ariffin (GLS) Sr Tang Shin Wee (PS) Sr Dr Ngoh Wei Ching (QS) Sr Eugene Then (PS) Sr Lau Boon Cheong (QS) Sr Paul Brendan Chan (PS) Sr Tan Pei Ling (QS)
Imm. Past Chairman	:	Sr Wong Yeak Kuan (GLS)

10.0 MESSAGE OF THANKS FROM CURRENT CHAIRMAN

Sr Wong Yeak Kuan who is the outgoing Chairman of RISM Johor 2018/19 session thanked all committee members for their contribution and expressed her willingness to support the new leadership.

11.0 INCOMING CHAIRMAN'S ADDRESS

The incoming Chairman, Sr Dr Kamalahasan thanked Sr Wong and the previous committee for their commitment and contribution to RISM Johor Branch. Sr Dr Kamalahasan thanked the members for their trust in electing the current incoming committee members. Sr Dr Kamalahasan indicated that he will continue with the current planning and direction of the previous committee.

The incoming chairman, Sr Dr Kamalahasan also suggested that he is looking forward to explore new events for members which would enhance the image of the Institution as well as benefitting members. In order to achieve the above, Sr Dr Kamalahasan emphasized the importance of support from more sub-committee members.

12.0 APPOINTMENT OF AUDITORS

The internal auditors appointed for the 2019/2020 session are Sr Liew Siew Ling (QS) and Sr Annie Chan (PS). Sr Liew was proposed and seconded by Sr Dr Ngoh Wei Ching and Sr Lau Boon Cheong respectively whilst Sr Annie Chan was proposed and seconded by Sr Dr Ngoh Wei Ching and Sr Yong See Lai respectively. Members also accepted unanimously to continue with the services provided by the existing external auditor Messrs Ing Wang & Co for the coming session.

13.0 ADJOURNMENT

The meeting was adjourned at 5.10 pm with a note of thanks to the outgoing committee.

We, the names below, hereby confirmed that the above is a correct record of the proceedings of the RISM Johor Branch Annual Meeting 2018/19 as held on 29th March 2019.



Sr Tang Shin Wee
Hon. Secretary
Session 2018/2019



Sr Wong Yeak Kuan
Chairman
Session 2018/2019