

# COMPANY REGISTRATION FOR BUILDING SURVEYOR SERVICES

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To: Building Surveying Division (BSD)  
Royal Institution of Surveyors Malaysia (RISM)

COMPANY STAMP
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## A. PERSONAL PARTICULARS (DIRECTOR)

Applicant full name  
(Please underline surname) \_\_\_\_\_

Identity card/Passport No. \_\_\_\_\_

Company name \_\_\_\_\_

Company Registration No. \_\_\_\_\_

BS Registration No. \_\_\_\_\_

BS RISM Membership No. \_\_\_\_\_

*Note: Application must be from Registered Building Surveyor (RBS), in which him/her is not a defaulter*

## BELOW ARE THE DETAILS OF THE FIRM THROUGH WHICH I WILL BE OFFERING MY SERVICES:

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Company address \_\_\_\_\_

Contact (Office/HP/Fax/Email) \_\_\_\_\_

### Kindly Attached the Following Documents:

Copy of SSM Certificate

Copy of NRIC (Applicant)

Copy of RBS Certificate

Copy of RISM Membership Certificate

## B. QUALIFICATION AND SERVICES

We are hereby applying as Registered Company of Building Surveyor and provide the following details for BSD approval:

**Note: Application must be submitted together with a registration fee of RM 250.00**

A Complete Company Profile  
(Consists of information about company staffs, staffs' qualification, paid up capital, licenses and competencies, etc.)

Type of Service Offered (can tick more than one):

No.	Type of BS Services	Tick
1	<b>Building Condition Survey</b> (dilapidation, fire risk, due diligence, audit, specific building component diagnostic)	
2	<b>Building Control Survey</b> (plan checking, submission plan, building compliance)	
3	<b>Building Maintenance &amp; Refurbishment</b> (schedule preventive maintenance, condition monitoring, managing refurbishment work)	
4	<b>Others BS related works:</b> Please specify:	

## C. DECLARATION

- I hereby apply to practice as a Registered Building Surveyor Company
- I hereby declare that all the particulars and information given in this form and the appendices attached are true and accurate.
- I meet ALL criteria listed for the application.
- I understand that the application will be automatically disqualified if any information given is found to be untrue.
- I agree that BSD reserves the right to accept or reject the application for whatever reason.
- I give my consent for BSD to obtain and verify information from or with any source as BSD deem appropriate for the assessment of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

We, the undersigned being Registered Company of Building Surveyor do, from our personal knowledge of the above applicant, propose and recommend him/her as a fit and proper person to be admitted as Registered Company of Building Surveyor.

**PROPOSER**

**SECONDER**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (in BLOCK LETTERS)

\_\_\_\_\_  
Name (in BLOCK LETTERS)

\_\_\_\_\_  
Registered Building Surveyor No.

\_\_\_\_\_  
Registered Building Surveyor No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Note: Proposer and Seconder should be current Registered Building Surveyor*

**For office use:**

Date received: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date of Divisional Meeting for Endorsement: \_\_\_\_\_

Date accepted as Registered Company of Building Surveyor: \_\_\_\_\_

Registered BS Company No.: \_\_\_\_\_